

**You are hereby summoned to attend the Berryfields Parish Council meeting, to be held at Roman Park Hall, Sir Henry Lee Crescent, HP18 0YT on Wednesday 17<sup>th</sup> January 2024 commencing at 7.30pm for the purpose of transacting the following business**

*Anthea Cass*  
Clerk to the Council 10<sup>th</sup> January 2024

### **AGENDA**

**Members of the public are warmly welcomed.**

#### **24.1 Apologies for absence**

#### **24.2 Declarations of interests** in items on the agenda.

#### **24.3 Open forum** (under adjournment):

Members of the public are invited to speak to the Council to raise issues or concerns , ask questions or make comments concerning Berryfields. *(This session will last for a maximum of 20 minutes. Members of the public may indicate that they wish to speak during debate by raising their hand. The Chairman will recognise them, but it is requested that comments are brief, relevant, and not repetitive).*

#### **24.4 Planning**

To consider any planning applications submitted for consultation to the Parish Council and any other applications received after publication of this agenda:

**23/03985/APP** | Householder application for gazebo outbuilding in rear garden (retrospective). | 89 Keepsake Way Aylesbury Buckinghamshire HP18 0XR  
Full Details : [23/03985/APP | Householder application for gazebo outbuilding in rear garden \(retrospective\). | 89 Keepsake Way Aylesbury Buckinghamshire HP18 0XR \(aylesburyvaledc.gov.uk\)](#)

**24/00030/APP** | Householder application for single storey rear extension | 7 Merton Close Aylesbury Buckinghamshire HP18 0ZN.  
Full Details : [24/00030/APP | Householder application for single storey rear extension | 7 Merton Close Aylesbury Buckinghamshire HP18 0ZN \(aylesburyvaledc.gov.uk\)](#)

#### **24.5 Minutes**

To agree the Minutes of the Parish Council meeting held on 15<sup>th</sup> November 2023.

#### **24.6 Land & facilities**

**Roman Park & Village Hall**

Kiosk

**Allotments**

Update

**Park inspections and repairs**

Update – per clerk’s report

**Graffiti**

**24.7 Finance**

24.7.1 To approve the payment run as circulated and to ratify budgeted payments made outside the Parish Council meeting.

24.7.2 To agree the accounts to end December as circulated.

24.7.3 To agree the budget for Berryfields Parish Council for financial year 2024-25.

24.7.4 To agree the Precept for Berryfields Parish Council for the financial year 2024-25

24.7.5 To agree outsourcing payroll to DCK Accountants

**24.8 Community Grant Application**

Application from Active Little Things as circulated to be considered.

**24.9 Events**

Add dates in the diary for 2024 events. Discuss ideas.

**24.10 Highways & transport**

MVAS & Sentinel.

**24.11 Meetings & matters of report**

**24.12 Dates of next Parish Council Meeting**

Wednesday 14 February 2024